

Change of Occupancy Addendum

This agreement is made and entered into on _____

Between _____ (landlord)

Original Residence _____

Vacating Residents _____

Incoming Residence _____

For the premises located at _____

1. All parties agree to the change in occupancy memorialized in the Addendum. This is a modification of the Rental/Lease Agreement dated _____.
2. The change will be effective _____.
3. ALL PARTIES MUST SIGN FOR CHANGE TO BE EFFECTIVE.
4. All other terms of the Rental/Lease Agreement remain in effect including rent, expiration of the term, all provisions and addenda.
5. Incoming Residents by signing below acknowledges receipt of the Rental/Lease agreement dated _____ and agrees tot be bound by its terms.
6. No refund of the security deposit will be made and no itemization/accounting for the deposit provided until after all residents vacate the premises and it is handed over to management. Vacating and Incoming residence may make arrangements amongst themselves with respect for the deposit transfer. The last occupants of the unit will have all cleaning, repair, damage deductions taken from the deposit on file and any remaining deposit will be refunded in a single payment. (Incoming residents are advised not to transfer any funds to outgoing resident until they have gained access to property and can do a thorough inspection.)
The undersigned Residence acknowledge having read and understanding the foregoing.

Signature	Print Name	Date
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Signature	Print Name	Date
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Signature	Print Name	Date
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Signature	Print Name	Date
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Landlord		Date
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